

With global attention on the COVID 19 outbreak, we are closely monitoring all developments in order to continue to take the appropriate actions, as well as to keep our locations open and accessible in order to continue to meet your storage needs. There may be some variation during this period to normal office and access hours.

Our location is open for you to access your storage space, but we are not allowing the public in the office.

We are still available to:

- Rent storage and parking spaces
- Receive rent payments
- Sell retail and packing supplies

Employees are on site to answer the phone, respond to emails, facilitate payments and address any concerns you may have. Business may be conducted through the office door/window as necessary, but we strongly encourage you to set up or log in to your personal account to take advantage of the online resources available at www.storagepartners.com.

What We are Doing:

In addition to following the safety and sanitary practices recommended by leading health organizations, we want to make sure that we are doing everything possible to continue to keep our employees and customer safe as outlined below:

- We are practicing social distancing recommendations of 6 feet with other employees or customers for in-person transactions or onsite interactions.
- We have and will continue to augment our cleaning and sanitization practices onsite in high traffic areas including elevator buttons, keypads, push cart handles, doorknobs, etc.
- We have asked all our employees to follow the CDC guidelines related to the reduction in the spread of viruses.

Our Request of You:

- To assist in social distancing, we strongly recommend you make your monthly payments online at www.storagepartners.com, by mail, or over the phone. You can also sign up for our free autopay service. Please call and we can help you get this set up.
- Please do not pay with cash or check if at all possible.
- Please call or email our locations prior to coming to the office. We are available by phone and email during normal office hours.
- When you are at your storage unit, we urge that you follow CDC guidelines to protect yourself and others in public places.

We appreciate your business and your compliance with the above outlined practices so that together we can navigate this crisis without interrupting our essential service. As we navigate this unprecedented and dynamic situation, this may change, and potentially without notice. We are hopeful that will not be necessary, and a big step to ensure this is your assistance with the steps outlined above.

We extend our best wishes to you and your families at this time and are hopeful that this current crisis begins to recede in a short period of time.

Thank You

